

PALMERTON AREA SCHOOL DISTRICT  
PALMERTON, PA.  
December 4, 2018

**BOARD MINUTES**

The regular meeting of the Palmerton Area School District Board of Directors was held on December 4th, 2018, at 6:00 P.M. in the Conference Room of the Administration Office. President Baumgardt presided.

FLAG SALUTE

**ROLL CALL** Present: Directors Baumgardt, Fallow, Gildner, Haas, Harry, Paules, Recker, Scherer, and Smale  
Absent: None

**OTHER ATTENDANCE** Scot Engler – Superintendent, Ryan Kish - Business Manager/Board Secretary, Shawn Lochinger - Solicitor

**SUPERINTENDENT’S REPORT:**

- Library Donation
- Mike Woodland of Dan’s Camera was in attendance to recognize the marking band program at Palmerton. Program now 50-60 students recently performed at Disney. Mr. Woodland presented Tom Heinick a Scholastic All-Star plaque for his work helping bring the program back.
- Tom Heincik introduced band members Matt Binder and Mitchell Hourt who will be attending the Lehigh Valley Phantoms game as guests of Dan’s Camera City. Students will be on jumbotron.

**STUDENT REPORT: MIA FANTASIA**

- Mini-thon kick off presentation on December 12<sup>th</sup>
- Fundraising for mini-thon
- Lip sync battler December 12<sup>th</sup> during school day
- November 30<sup>th</sup> students participated in house tours – caroling at houses

**BUSINESS MANAGER’S REPORT:**

- Received LCCC budget – district is expected to pay \$5,313 less in 19-20
- Saw a preview of the CCTI budget – district expected to pay \$21,864 more in 19-20
- District officially notified with award letter from the Pennsylvania Commission on Crime and Delinquency regarding security grant. District received \$25k for security improvements

**APPROVE CONSENT AGENDA** Director Scherer moved, seconded by Director Smale, to approve the attached consent agenda.

Aye Votes: All Directors Present.  
Nay Votes: None. Motion Passes.

**CONSENT AGENDA**

**MINUTES** Approve the minutes from November 20, 2018 meeting.

**FINANCIAL REPORTS** Approve the financial reports listed below:  
ACCOUNTS PAYABLE

**RELEASE PAYMENTS** Authorized the Superintendent and Business Manager to make and release payments for the remaining December accounts payable.

**SUB IA** Approved Rhianna Rivera as a substitute Instructional Assistant, effective December 5, 2018

**2<sup>ND</sup> READING POLICY #808** Approved the 2nd reading of Policy #808

- SUB PAY RATES** Approved the following substitute pay rates, effective December 10, 2018
- Substitute Cafeteria - \$10.00 per hour
  - Substitute Instructional Assistant - \$10.00 per hour
  - Substitute Custodian - \$10.00 per hour
  - Substitute Secretary - \$10.00 per hour
- RETIREMENTS** Approved the retirement of Rodney Strohl, Elementary PE Teacher, at the conclusion of the 2018-2019 school year.
- Approved the retirement of Tracy Smith, High School Secretary effective December 31, 2018.
- HIGH SCHOOL SECRETARY** Approved Jessica Cohen as High School Secretary, at the rate of \$31,948.00 prorated, effective January 2, 2019. *Mrs. Cohen will fill the position created with the retirement of Tracy Smith.*
- AEVIDUM DONATION** Approved the \$50.00 donation for the Aavidum Activity Club fund
- SWEET, STEVENS, KATZ, & WILLIAMS LLP FEE AGREEMENT** Approved the proposal for solicitor services from Sweet, Stevens, Katz & Williams LLP in accordance with their fee agreement (\$160/hour lawyer fee, \$125/hour legal assistant fee, & \$195/hour non-routine matters). Effective July 1, 2019. The general fund is the main source of payment
- AROUND THE CLOCK NURSING** Approved the one year agreement with Around the Clock Nursing, Inc. for nursing service needed by the District, effective January 1, 2019.

**END OF CONSENT AGENDA**

**ACT 1 RESOLUTION APPROVED** Director Gildner moved, seconded by Director Smale, for the Board of Directors to adopt the 2019-2020 Act 1 Resolution stating the Palmerton Area School District will not increase taxes by more than its index of 3.1%

Aye Votes: All Directors Present.  
Nay Votes: None. Motion Passes.

**PUBLIC PARTICIPATION:**

Audrey Larvey – LCCC is doing its best to keep budget down. Questioned how much longer hearings will last.

**FOR THE GOOD OF THE ORDER:**

Director Fallow – Questioned why Blue Mountain Program was cancelled? Mr. Engler responded that there was no access to the Junior High gym to do indoor training. Postponed until next year.

**ADJOURNMENT** Director Fallow moved, seconded by Director Scherer, that the Board of Directors of the Palmerton Area School District adjourn the meeting at 6:23 P.M.

Aye Votes: All Directors Present  
Nay Votes: None. Motion Carries.

Respectfully submitted,

Ryan P. Kish  
Business Manager/Board Secretary