

BOARD MINUTES

AN EXECUTIVE SESSION WAS HELD AT 6:00 P.M. AND 8:18 P.M, ON JUNE 19, 2018 CONCERNING PERSONNEL/LEGAL MATTERS

The regular meeting of the Palmerton Area School District Board of Directors was held on Tuesday, June 19th, 2018, at 6:30 p.m. in the Conference Room of the Administration Office. President Scherer presided.

FLAG SALUTE

ROLL CALL

Present: Directors Baumgardt, Fallow, Gildner, Haas, Harry, Paules, Recker, Smale, and Scherer
Absent: None

OTHER ATTENDANCE

Scot Engler - Superintendent, Ryan Kish – Business Manager/Board Secretary, Shawn Lochinger - Solicitor

SUPERINTENDENT’S REPORT:

- Cell phone tower at Sand Quarry and Fireline, conducting feasibility study
- Thanks to teachers for emptying high school in two days
- Enhancing health and PE activities at Blue Mountain
- Introduced Mr. Bob Kern, who is on agenda for approval as acting principal

BUSINESS MANAGER’S REPORT:

- The state budget bill is moving forward in the house. The bill has basic education funding increasing \$100 million, which was proposed by the Governor. But, it has special education funding increasing only \$15 million, not the \$20 million proposed
- The latest update from the Governor’s budget showed that Palmerton could potentially receive a \$43,000 increase in Basic Education Funding and a \$29,000 increase in Special Education funding. It is looking like special education funding will come in lower than expected.

BOARD MEMBER REPORTS:

CCTI Report – Director Fallow

- Highlighted the achievements of CCTI students including fundraising efforts and conferences attended

PSBA Report – Director Fallow

- PSBA working hard on Senate Bill 1095 – High School Readiness in addition to passing keystones.
- Will be representing Palmerton at PSBA conference as voting delegate

CLIU21 Report – Director Haas

- 98 Palmerton students being helped by the IU
- Students only have a two week summer break before they return

OLD BUSINESS:

Administrator Attendance:

- Director Fallow questioned the attendance of administrators being present at meetings
- Director Scherer stated that administrators are not required by contract to attend meetings. He met with Act 93 representatives and they will attend meeting for presentations or when asked to attend for specific questions

Meeting with Teachers:

- Director Fallow provided an update on the meeting the board had with the teachers. Met with teachers in early May, had a good meeting. Encouraged continued

communication

Security:

- Director Fallow discussed early school year in-service training
- Director Baumgardt discussed strengthening security through policy, ensuring that all doors are locked in the buildings. Conducting research into safety policies.

PUBLIC COMMENT ON AGENDA ITEMS

PUBLIC PARTICIPATION:

Bruce Reiner:

- Concerned with the tax increase on the proposed budget.

Pat Frank

- Expressed concerns about the Head Field Hockey coaching position.

APPROVED CONSENT AGENDA

Director Haas moved, seconded by Director Smale that the Board of Directors of the Palmerton Area School District approves the following consent agenda.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried

CONSENT AGENDA

MINUTES

MEETING MINUTES:
Approve the minutes from the May 15, 2018 meeting.

FINANCIAL REPORTS

APPROVAL OF FINANCIAL REPORTS FOR DISTRICT ACCOUNTS:

- Approve the financial reports listed below:
- TREASURER’S REPORTS
 - ACCOUNTS PAYABLE
 - BUDGET TRANSFERS

FISCAL:

ACCTS PAYABLE PAYMENT RELEASE

Approve the Superintendent & Business Manager to make and release payments for the remaining June and July accounts payable.

BUDGET TRANSFERS

Approve all budget transfers for fiscal year ending June 30, 2018 in order to comply with audit requirements. The Board will be provided with an itemized listing of all required budget transfers upon completion of the 2017-2018 audit.

LETTER OF AGREEMENT

Approve the Letter of Agreement between the Carbon-Monroe-Pike Drug and Alcohol commission, Inc. for their Drug and Alcohol Primary Prevention and Sap/Intervention Services 2018-2019 at a cost not to exceed \$14,000. This provides 2 days of services weekly.

STUDENT DRIVER PROGRAM

Approve the Student Driver Education Program Agreement with CLIU 21, effective July 1, 2018 through June 30, 2019.

MUSIC CONTRACT

Approve the Music Theatre International Contract/License Agreement for the performance of Mamma Mia scheduled for April 2019.

INSURANCE

Approve the 2018-19 workers compensation coverage through CM Regent at an estimated cost of \$124,258.

Approve the athletic insurance coverage through Axis Insurance Company for the period of August 6, 2018 to August 5, 2019 at a cost of \$35,706 with primary excess coverage over \$100.

Approve voluntary student accident coverage through Axis Insurance Company for the period of August 6, 2018 to August 5, 2019 for a 24-hour wrap around rate of \$75.00, benefits

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excluding all sports.

**HOMESTEAD/
FARMSTEAD
EXCLUSION**

Approve the 2018-2019 homestead/farmstead taxable assessment exclusion of \$3,621 and the homestead/farmstead tax exclusion of \$207.38.

**TAX
INSTALLMENT
RESOLUTION**

Approve resolution #06.19.18 per the Real Estate Tax Universal Installment Payment Plan Resolution, to use the following installment dates for the collection of the 2018 Real Estate Taxes (enclosure).

TAX DUPLICATES

Grant permission to release the 2018 Tax Duplicates to the respective tax collectors for the fiscal year beginning July 1, 2018.

DONATION

Approve a donation from the food truck sales at Spring Day from The Sticky Pig LLC in the amount of \$60.00.

**DRAMA CLUB
AGREEMENT**

Approve the License/Rental Agreement with Theatre World Backdrops for the Drama Club stage performance.

PERSONNEL:

**TUITION
REIMBURSEMENT**

Approve tuition reimbursement as submitted.

TREASURER

Approve Joshua Smale as Treasurer of the Palmerton Area School Board, effective July 1, 2018 to June 30, 2018, at the rate of \$400.00.

**SUMMER
PROGRAM
FACILITATOR**

Approve Andrew Remsing as summer program facilitator of the eBridges Course/Credit Recovery Program for students in grades 7-12, at the rate of \$32/hr. Program to run June 20, 2018 to June 29, 2018, Monday through Thursday, two sessions 8:30-12 p.m.

TENURE STATUS

Approve tenure status for the following teachers who have attained 3 years of satisfactory performance ratings with the Palmerton Area School District:

- Lindsey Heinrich
- Elizabeth Karb
- Christopher Kimmel
- David O'Brien

ESY STAFF

Approve the following ESY (Extended School Year) staff:

- Teachers: Shanna Koscinski, Don McGorry, and Marcy Zelinsky, Erin Brown
- Instructional Aides: Christine King, Valerie VanWhy, and Sabrina Strausberger
- Nurse: Michelle Bisbing
- Speech: Tammy Hoffman

**HS GERMAN
TEACHER**

Approve Susan Dellicker as HS German Teacher at Masters Step 2 (\$47,750), effective August 28, 2018.

**ELEM SPEC ED
TEACHER**

Approve Tyler Svetik as Elementary Special Education Teacher at Bachelors Step 2 (\$46,250), effective August 28, 2018.

**HS SPEC ED
TEACHER**

Approve Amanda Cappella as a HS Special Education Teacher at Masters Step 2 (\$47,750), effective August 28, 2018.

HS AIDE

Approve Erin DeWitt as a HS Instructional aide, effective August 28, 2018 at the rate of \$14.91/hour.

ELEM TEACHER

Approve Brianna Bush as an Elementary teacher at Bachelors Step 2 (\$46,250), effective August 28, 2018.

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ELEM TEACHER Approve Adrienne Pelo as an Elementary teacher at Bachelors+24 Step 2 (\$46,750), effective August 28, 2018.

ELEM TEACHER Approve Kristina Himmelwright as an Elementary teacher at Bachelors Step 2 (\$46,250), effective August 28, 2018.

MENTOR TEACHERS Approve the following Mentor Teachers:
1. Katie Gilmartin for Tyler Svetik
2. Christine DeLong for Amanda Cappella
3. Jose Elivir for Susan Dellicker

SUMMER EMPLOYEES Approve the following summer employees at the rate of \$7.25/hour, 28 hours/week, effective Wednesday, June 20, 2018 and will end on Thursday, August 30, 2018:
1. Egan Bellesfield
2. Madison Finley
3. Lauren Markley

CONFERENCE Approve Ryan Kish to attend the School Board Secretaries conference at Kalahari Resort Poconos August 2-3, 2018.

OTHER:

SENIOR CLASS REQUIREMENTS COMPLETED Accept the status that the members of the senior class of 2018 have completed the graduation requirements set forth by the Pennsylvania Department of Education and the Board of Education of the Palmerton Area School District. (Enclosure)

FACILITIES CONTRACTS Approve the facilities contracts for the 2018-2019 school year. (Enclosure)

END OF CONSENT AGENDA

FISCAL:

2018-2019 BUDGET APPROVAL Director Haas moved, seconded by Director Baumgardt that the Board of Directors of the Palmerton Area School District to approve the approve the Palmerton Area School District General Operating Budget for the 2018-2019 fiscal year with a real estate tax levy of 57.2793 mills (a 0.5 mill increase over 2017-2018) with budgetary expenditures of \$32,666,021. The board also authorizes, as a part of the General Operating Budget adoption, the Section 679 Per Capita Tax of \$5.00: Act 511 Earned Income Tax of 1.00%; Act 511 Per Capita Tax of \$10.00: Act 511 Realty Transfer Tax of 1.00%; Local Services Tax of \$5.00. The Board reaffirms and reenacts all collection procedures that are applicable to the local service tax, Section 679 and 511 Per Capita tax and Act 511 Earned Income Tax, and Act 511 Realty transfer tax. For informational purposes: Sharing of certain taxes occurs as permitted by law: Per Capita --\$10.00 school district, \$5.00 municipality; Earned Income Tax --.5% school district, .5% municipality; Realty Transfer Tax -- .5% school district, .5% municipality; Local Services Tax --\$5.00 school district, \$47.00 municipality.

Aye Votes: Directors Baumgardt, Fallow
Nay Votes: Director Gildner, Harry, Recker, Smale, Haas, Scherer, Paules.
Motion Failed.

Director Scherer moved, seconded by Director Haas that the Board of Directors of Palmerton Area School District open the agenda to add a motion.

Aye Votes: All Directors Present.
Nay Votes: None.
Motion Carried.

Director Recker moved, seconded by Director Smale that the Board of Directors of the Palmerton Area School District to approve the approve the Palmerton Area School District General Operating Budget for the 2018-2019 fiscal year with a real estate tax levy of 56.7793 mills (no increase) with budgetary expenditures of \$32,666,021. The board also authorizes,

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as a part of the General Operating Budget adoption, the Section 679 Per Capita Tax of \$5.00: Act 511 Earned Income Tax of 1.00%; Act 511 Per Capita Tax of \$10.00: Act 511 Realty Transfer Tax of 1.00%; Local Services Tax of \$5.00. The Board reaffirms and reenacts all collection procedures that are applicable to the local service tax, Section 679 and 511 Per Capita tax and Act 511 Earned Income Tax, and Act 511 Realty transfer tax. For informational purposes: Sharing of certain taxes occurs as permitted by law: Per Capita -- \$10.00 school district, \$5.00 municipality; Earned Income Tax --.5% school district, .5% municipality; Realty Transfer Tax -- .5% school district, .5% municipality; Local Services Tax --\$5.00 school district, \$47.00 municipality.

Aye Votes: All Directors Present.
Nay Votes: None.
Motion Carried.

**STOP LOSS
INSURANCE**

Director Haas moved, seconded by Director Recker that the Board of Directors of the Palmerton Area School District approve a 24% increase per member in Stop Loss Coverage for the 2018-19 fiscal year through Great Midwest Insurance Company. The per employee per month charge will be \$165.45 with a maximum per employee deductible set at \$125,000.

Aye Votes: All Directors Present.
Nay Votes: None.
Motion Carried

PERSONNEL:

ELEM TEACHER

Director Haas moved, seconded by Director Recker that the Board of Directors of the Palmerton Area School District to approve Rachel Harry as an Elementary teacher at Bachelors Step 2 (\$46,250), effective August 28, 2018.

Aye Votes: Director Gildner, Fallow, Baumgardt, Recker, Smale, Haas, Scherer, Paules.
Nay Votes: None.
Abstain: Director Harry.
Motion Carried

**ASST. FOOTBALL
COACH**

Director Smale moved, seconded by Director Haas that the Board of Directors of the Palmerton Area School District approve Logan Leshner as Assistant Football Coach for the 2018-19 school year with a \$3,996 Stipend.

Ave Votes: Director Gildner, Fallow, Baumgardt, Harry, Recker, Smale, Haas, Paules.
Nay Votes: None.
Abstain: Director Scherer.
Motion Carried.

**VOLUNTEER
SOFTBALL
COACH**

Director Harry moved, seconded by Director Haas that the Board of Directors of the Palmerton Area School District to approve Bryan Recker as Volunteer Softball Coach for the 2018-19 school year.

Aye Votes: Director Gildner, Fallow, Baumgardt, Harry, Smale, Haas, Paules, Scherer.
Nay Votes: None.
Abstain: Director Recker.
Motion Carried.

COACHES

Director Smale moved, seconded by Director Haas that the Board of Directors of the Palmerton Area School District approve the following coaches for the 2018-19 school year:

Matt Guedes	Volunteer Football Coach	
Zach Freed	Volunteer Football Coach	
Rich Roselli	Head Boys Soccer Coach	\$4,014 Stipend
Tyler Michlik	Asst. Boys Soccer Coach	\$2,636 Stipend
Craig Rosenberger	Volunteer Girls Soccer Coach	
Amy Mertz	Jr. High Cheerleading Advisor	\$1,228 Stipend
Matt Guedes	Volunteer Strength/Conditioning Coach	
Maurice Moore	Asst. Boys Basketball Coach	\$3,996 Stipend
Paul McCrone	Asst. Girls Basketball Coach	\$3,996 Stipend
Tori Gollie	Volunteer Softball Coach	
Brian Taschler	Head Baseball Coach	\$4,014 Stipend

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Justin Petersen	Asst. Baseball Coach	\$2,636 Stipend
Kelly Bollinger	Asst. Baseball Coach	\$2,636 Stipend
Mike Netznik	Volunteer Baseball Coach	
Lee Kuntz	Volunteer Baseball Coach	
Steven Serfass	Volunteer Baseball Coach	
Mike Gombert	Head Track Coach	\$4,014 Stipend
Fran Gough	Asst. Track Coach	\$2,636 Stipend
Jim Hay	Asst. Track Coach	\$2,636 Stipend
Wynnie Cseh	Asst. Track Coach	\$2,636 Stipend
Dwight Henninger	Asst. Track Coach	\$2,636 Stipend
Tyrone Lewis	1/2 Asst. Track Coach	\$1,318 Stipend
Kyle Poremba	3/4 MS Track Asst. Coach	\$1,977 Stipend
Randi Freed	3/4 MS Track Asst. Coach	\$1,977 Stipend
Michael Martinez	Volunteer Track Coach	
Austin Cseh	Volunteer Track Coach	
Melissa Martinez	Volunteer Track Coach	
Kerri Jahelka	Volunteer Track Coach	
Zack Svetik	Volunteer Track Coach	

Aye Votes: All Directors Present.

Nay Votes: None.

Motion Carried.

Director Scherer moved, seconded by Director Haas that the Board of Directors of Palmerton Area School District open the agenda to add a motion.

Aye Votes: All Directors Present.

Nay Votes: None.

Motion Carried.

**COACHES
REMOVED FROM
AGENDA**

Director Paules moved, seconded by Director Harry that the Board of Directors of the Palmerton Area School District remove all softball and field hockey coaches from the agenda.

Aye Votes: All Directors Present.

Nay Votes: None.

Motion Carried.

**VOLUNTEER
SOFTBALL
COACH**

Director Gildner moved, seconded by Director Harry that the Board of Directors of the Palmerton Area School District retroactively table Mr. Recker's hiring as Volunteer Softball Coach for the 2018-19 school year.

Aye Votes: All Directors Present.

Nay Votes: None.

Motion Carried.

OTHER:

**POLICY #809 –
FOOD SERVICES**

Director Smale moved, seconded by Director Recker, that the Board of Directors of the Palmerton Area School District amend the motion accept the second reading and approve #809 – Food Services Policy.

Aye Votes: All Directors Present.

Nay Votes: None.

Motion Carried.

**POLICY #249 –
BULLYING /
CYBER
BULLYING**

Director Haas moved, seconded by Director Gildner, that the Board of Directors of the Palmerton Area School District approve policy #249 – Bullying/Cyber Bullying

The board had a brief discussion regarding the language of policy #249.

Aye Votes: None.

Nay Votes: All Directors Present.

Motion Failed

**PUBLIC
COMMENT**

PUBLIC PARTICIPATION:

Jeff Henry:

- Spoke in support of Mrs. Husar.
- Questioned keeping someone on staff that has accusations against them.

Doris Zellers:

- Questioned posting of Board Secretary position and vagueness of board minutes.
- Questioned the performance of the superintendent on the Website.

Audrey Larvey:

- Gave report on LCCC, read achievements of Palmerton Grads, softball was regional champs, finished 6th in the nation.

Mr. Tom Smelas:

- Emailed document to board highlighting happenings in the high school.
- Passed out yearbooks to board members.

FOR THE GOOD OF THE ORDER:

Director Fallow:

- Attended workshop via phone from California during a visual presentation.
- Would like to amend policy for when board members participate remotely, should be given handouts.

Director Gildner:

- Questioned the non-hiring softball and field hockey coaches and how it will interfere with practices? Mr. Engler stated that some athletic activity happens over the summer and the August workshop could be a special meeting for hiring.

**FIELD HOCKEY
COACH**

Director Gildner moved, seconded by Director Haas to hire Pat Frank as Head Field Hockey Coach for the 2018-19 school year.

Aye Votes: All Directors Present.

Nay Votes: None.

Motion Carried.

Director Harry:

- Introduced Rachel Harry and congratulated all new hires.

Terri Roselli:

- Questioned the hiring of head coaches.

Director Recker:

- Questioned why softball was tabled? Director Scherer stated that some board members have questions on procedures.

Audrey Larvey:

- Questioned the hiring process.

Lori Nemeth:

- Questioned the interview process and the hiring of Pat Frank.

Deb Frohnheiser:

- Questioned the soliciting of letters from parents and officials to be hired.

Fran Carzo:

- Thanked board for confidence in Mr. Kern.

ADJOURNMENT

Director Smale moved, seconded by Director Baumgardt that the Board of Directors of the Palmerton Area School District adjourn the meeting at 8:18 PM.

Aye Votes: All Directors Present

Nay Votes: None. Motion Carried

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Respectfully submitted,

Ryan P. Kish
Board Secretary

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