

PALMERTON AREA SCHOOL DISTRICT
PALMERTON, PA.
February 20, 2018

BOARD MINUTES

AN EXECUTIVE SESSION WAS HELD AT 6:00 P.M., ON FEBRUARY 20, CONCERNING PERSONNEL/LEGAL MATTERS

The regular meeting of the Palmerton Area School District Board of Directors was held on Tuesday, February 20, 2018, at 6:30 p.m. in the Conference Room of the Administration Office. President Scherer presided.

FLAG SALUTE

Moment of Silence in memory of the lives lost in the Florida school shooting.

ROLL CALL

Present: Directors Baumgardt, Fallow, Harry, Paules, Haas, Recker, Smale, and Scherer
Absent: Director Gildner

OTHER ATTENDANCE

Scot Engler - Superintendent, Deb Scheckler – Board Secretary, Attorney John Audi – Solicitor, Ryan Kish – Business Manager

SUPERINTENDENT’S REPORT:

- District was selected for Homeless Monitoring.
- Ace Team doing very well.
- Pre-K counts program possibly coming into the District.
- Federal Programs Monitoring on May 7th.
- “What’s so cool about manufacturing” votes for video starts 2/21/18.

BUSINESS MANAGER’S REPORT:

- The governors 18-19 proposed budget includes a \$100 million increase for basic education funding and \$20 million increase for Special Ed funding.
- The funding being proposed would only increase our basic education funding by \$56k over the 2017-2018 state estimation and \$26k in special education funding over the 2017-18 state estimation.

APPROVED CONSENT AGENDA

Director Haas moved, seconded by Director Smale that the Board of Directors of the Palmerton Area School District approves the following consent agenda.

Aye Votes: All Directors Present
Nay Votes: None. Motion Carried

Consent Agenda

MINUTES

Approve the minutes from the January 23rd 2017 meeting.

FINANCIAL REPORTS

Approve the financial reports listed below:

TREASURER’S REPORTS:
ACCOUNTS PAYABLE:
BUDGET TRANSFERS:

CLIU21 BUDGET

Approve the 2018-2019 General Operating Budget of the Carbon Lehigh Intermediate Unit #21 for the fiscal year July 1, 2018 to June 30, 2019.

PER CAPITA TAX EXONERATIONS

Approve the attached per capita tax exoneration lists.

APPOINT BERKHEIMER

Appoint Berkheimer Associates, Bangor, PA as the delinquent tax collector of the 2017-2018 school year per capita taxes effective January 1, 2018. (There is no fee assessed to the District for this service; the fees are assessed to the taxpayer.)

CONTRACT

Approve the contract with Mainstreet Leasing for the Environmental Club field trip to Washington D.C. in the amount of \$1,789.00.

SINGLE AUDIT REPORT

Accept the Single Audit Report dated June 30, 2017 as presented by Gorman & Associates, P.C

CCTI BUDGET

Approve the 2018-2019 Proposed Operating Budget for the Carbon Career & Technical Institute, calling for Receipts and Expenditures in the amount of \$8,330,745 for the Fiscal Year July 1, 2018 to June 30, 2019.

- LCCC BUDGET** Approve the 2018-2019 Operating Budget in the amount of \$170,776 and the Capital Budget in the amount of \$46,087 for the Lehigh Carbon Community College.
- GORMAN AUDIT SERVICES** Approve the 3 year contract with Gorman & Associates, P.C. for audit services at the following rates:
- | | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> |
|-------------------------------------|------------------|------------------|------------------|
| Audit Fee | \$21,500 | \$21,500 | \$21,500 |
| Single Audit Fee (if required) | \$2,600 | \$2,600 | \$2,600 |
| AFR Fee | \$900 | \$900 | \$900 |
| Hourly Rate for additional services | \$82 | \$82 | \$82 |
- TUITION RE-IMBURSEMENT** Approve tuition reimbursement as submitted.
- MENTOR** Approve Tom Heinick as mentor for Laura Cressley for the second semester of the 2017-2018 school year and the first semester of the 2018-2019 school year.
- EXTRA-CURRICULAR POSITIONS** Approve the following extra-curricular position changes for the 2017-2018 school year:
- | | | |
|--------------|--------------------------|-------------------------------------|
| Kyle Porembo | MS Assistant Track Coach | ¾ Stipend pending contract approval |
| Randi Freed | MS Assistant Track Coach | ¾ Stipend pending contract approval |
| Tyrone Lewis | Assistant Track Coach | ½ Stipend pending contract approval |
- Approve the following extra-curricular positions for the 2017-2018 school year:
- | | |
|-------------|--------------------------|
| Tori Gollie | Volunteer Softball Coach |
| Zack Svetik | Volunteer Track Coach |
- SUB REMOVABLE** Remove Patrick Crowley for our substitute teacher list.
- CUSTODIAN APPROVALS** Approve Joshua Gibbs as a FT custodian at \$40,141 as per the PAESPA contract, effective February 21, 2018
- Approve Mark Benner as a PT custodian at the rate of \$13.03 as per the PAESPA contract, effective February 21, 2018
- SUB IA** Approve April Pilz as a substitute Instructional Aide at a rate of \$7.25/hour, effective February 21, 2018.
- CUSTODIAN APPROVAL** Approve Chase Brown as a PT Flex Custodian at a rate of \$13.03/hour as per the PAESPA contract, effective February 21, 2018.
- PROGRAM OF STUDIES** Approve the 2018-2019 Program of Studies as submitted.
- FIELD TRIP** Approve the High School Environmental Club field trip to the Washington DC Zoo on Friday May 11, 2018 at the cost to the District of a substitute teacher.
- BAYADA CONTRACT** Approve the contract with Bayada Home Health Care, Inc. for school nursing services, retroactive to July 1, 2017 through June 30, 2018. (contract on file)
- DONATION** Accept the donation from Aetna Foundation/Susan Jiminex in the amount of \$120.00.
- CONTRACTS** Approve the Kalahari Resort – Pocono Group Rate Day Pass Request and \$200.00 deposit for the Senior Class Outing.
- RENTAL AGREEMENT** Approve the contract with DJ Jimbo Entertainment for the St Patrick’s Day Dance on March 17th to be paid from the HS Student Council at a cost of \$500.00
- Approve the rental agreement with Theatre World Backdrops for the drama club, at a cost of \$584.34 for the backdrop rental.

End of Consent Agenda

- TAX APPEAL DENIED** Director Haas moved, seconded by Director Baumgardt that the Board of Directors of the Palmerton Area School District approve the Tax Appeal Parcel ID 29C-33-2.

February 20, 2018

Aye Votes: Directors Baumgardt, Fallow and Haas.

Nay Votes: Directors Harry, Recker, Smale, Scherer and Paules. Motion Failed

INFORMATION ITEMS: (attachments on file)

- Enrollment, January 31, 2018
- LCCC Meeting Minutes, December 7, 2017
- LCCC President's Desk, February 2018
- 2017 Delinquent Real Estate Taxes
- 2016-2017 Single Audit
- Board Summary

PUBLIC PARTICIPATION:

Mrs. Lori Smith:

- Teacher in Second grade at Towamensing

Mrs. Doris Zellers

- Questions regarding negotiations
- Asked about the locked doors at the hearing.

Mr. Jeff Henry

- Questions regarding security of the schools.

Scot Engler

- Looking into School Police Department and more cameras.

Mr. Jeff Henry

- Survey on the Supervisor at his place of employment.
- Questions about the sexual harassment policy and procedure.

Ms. Lori Nemeth

- Stated that the hearing officer said that he didn't authorize the door to be locked at the hearing.

Mrs. Audrey Larvey

- Thanked the Board for approving the LCCC Budget

Ms. Doris Zellers

- Questioning why the doors were locked.

FOR THE GOOD OF THE ORDER:

Sherry Haas

- Question about the gates in the High School.

Kathy Fallow

- Questions about policy permitting only taxpayers to speak at the meetings.

ADJOURNMENT

Director Haas moved, seconded by Director Baumgardt that the Board of Directors of the Palmerton Area School District adjourn the meeting at 7:13 PM.

Aye Votes: All Directors Present

Nay Votes: None. Motion Carried

Respectfully submitted,

Deborah A. Scheckler
Board Secretary

February 20, 2018