

PALMERTON AREA SCHOOL DISTRICT

Consent Agenda

Tuesday, February 20, 2018

1. MEETING MINUTES: (Enclosure 1)

Approve the minutes from the January 23, 2018 meeting.

2. APPROVAL OF FINANCIAL REPORTS FOR DISTRICT ACCOUNTS:

Approve the financial reports listed below:

- A. TREASURER'S REPORTS: (Enclosure)
- B. ACCOUNTS PAYABLE: (Enclosure)
- C. BUDGET TRANSFERS (Enclosure)

3. FISCAL:

A. Approve the 2018-2019 General Operating Budget of the Carbon Lehigh Intermediate Unit # 21 for the fiscal year July 1, 2018 to June 30, 2019.

B. Approve the attached per capita tax exoneration lists.

C. Appoint Berkheimer Associates, Bangor, PA as the delinquent tax collector of the 2017-2018 school year per capita taxes effective January 1, 2018. (There is no fee assessed to the District for this service; the fees are assessed to the taxpayer.)

D. Approve the contract with Mainstreet Leasing for the Environmental Club field trip to Washington D.C. in the amount of \$1,789.00.

E. Accept the Single Audit Report dated June 30, 2017 as presented by Gorman & Associates, P.C

F. Approve the 2018-2019 Proposed Operating Budget for the Carbon Career & Technical Institute, calling for Receipts and Expenditures in the amount of \$8,330,745 for the Fiscal Year July 1, 2018 to June 30, 2019.

G. Approve the 2018-2019 Operating Budget in the amount of \$170,776 and the Capital Budget in the amount of \$46,087 for the Lehigh Carbon Community College.

H. Approve the 3 year contract with Gorman & Associates, P.C. for audit services at the following rates:

	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>
Audit Fee	\$21,500	\$21,500	\$21,500
Single Audit Fee (if required)	\$2,600	\$2,600	\$2,600
AFR Fee	\$900	\$900	\$900
Hourly Rate for additional services	\$82	\$82	\$82

4. PERSONNEL:

- A. Approve tuition reimbursement as submitted.
- B. Approve Tom Heinick as mentor for Laura Cressley for the second semester of the 2017- 2018 school year and the first semester of the 2018-2019 school year.
- C. Approve the following extra-curricular position changes for the 2017-2018 school year:
 - Kyle Poremba MS Assistant Track Coach $\frac{3}{4}$ Stipend pending contract approval
 - Randi Freed MS Assistant Track Coach $\frac{3}{4}$ Stipend pending contract approval
 - Tyrone Lewis Assistant Track Coach $\frac{1}{2}$ Stipend pending contract approval
- D. Approve the following extra-curricular positions for the 2017-2018 school year:
 - Tori Gollie Volunteer Softball Coach
 - Zack Svetik Volunteer Track Coach
- E. Remove Patrick Crowley for our substitute teacher list.
- F. Approve Joshua Gibbs as a FT custodian at \$40,141 as per the PAESPA contract, effective February 21, 2018
- G. Approve Mark Benner as a PT custodian at the rate of \$13.03 as per the PAESPA contract, effective February 21, 2018
- H. Approve Bob Pipech as Head Boys Soccer Coach for the 2018 season, stipend pending contract approval.
- I. Approve April Pilz as a substitute Instructional Aide at a rate of \$7.25/hour, effective February 21, 2018.
- J. Approve Chase Brown as a PT Flex Custodian at a rate of \$13.03/hour as per the PAESPA contract, effective February 21, 2018.

5. OTHER:

- A. Approve the 2018-2019 Program of Studies as submitted.
- B. Approve the High School Environmental Club field trip to the Washington DC Zoo on Friday May 11, 2018 at the cost to the District of a substitute teacher.
- C. Approve the contract with Bayada Home Health Care, Inc. for school nursing services, retroactive to July 1, 2017 through June 30, 2018. (contract on file)

- D. Accept the donation from Aetna Foundation/Susan Jiminex in the amount of \$120.00.
- E. Approve the Kalahari Resort – Pocono Group Rate Day Pass Request and \$200.00 deposit for the Senior Class Outing.
- F. Approve the contract with DJ Jimbo Entertainment for the St Patrick’s Day Dance on March 17th to be paid from the HS Student Council at a cost of \$500.00
- G. Approve the rental agreement with Theatre World Backdrops for the drama club, at a cost of \$584.34 for the backdrop rental.