

PALMERTON AREA SCHOOL DISTRICT
PALMERTON, PA.
January 23, 2018

BOARD MINUTES

AN EXECUTIVE SESSION WAS HELD AT 6:00 P.M., ON JANUARY 17, 2018 AND JANUARY 23, 2018 CONCERNING PERSONNEL/LEGAL MATTERS

The regular meeting of the Palmerton Area School District Board of Directors was held on Tuesday, January 23, 2018, at 6:30 p.m. in the Conference Room of the Administration Office. President Scherer presided.

FLAG SALUTE

ROLL CALL

Present: Directors Baumgardt, Fallow, Gildner, Paules, Haas, Smale, and Scherer
Absent: Directors Recker and Harry

OTHER ATTENDANCE

Scot Engler - Superintendent, Deb Scheckler – Board Secretary, Attorney David Conn – Solicitor, Ryan Kish – Business Manager

SUPERINTENDENT’S REPORT:

- Thanks to Michelle Gordon from the SS Palmer/Parkside PTO who served 20 families and 57 children with donations for breakfast over the break.
- Mitchell Hourt New Band Uniforms for August.
- Expansion Project looks good so far.
- Tim from Barry Isett-Change Order regarding piping regarding fire protection.
- \$21,000+ change to upgrade to the bigger pipe.

BUSINESS MANAGER’S REPORT:

- Every five years the state requires us to bid out food services, even though we do a renewal yearly
- Conducted tour of cafeterias on December 7th, 6 different food service companies attended
- 2 companies bid, Nutrition and Metz.
- Nutrition offered loss of around \$80k, Metz offered guarantee of \$10k despite loss.
- All of our food service employees, Palmerton and Metz, do a great job and we are satisfied with the services currently being provided.

APPROVED CONSENT AGENDA

Director Haas moved, seconded by Director Smale that the Board of Directors of the Palmerton Area School District approve the following consent agenda.

Aye Votes: All Directors Present
Nay Votes: None. Motion Carried

Consent Agenda

MINUTES

MEETING MINUTES:

Approve the minutes from the December 5th and December 12th, 2017 meetings.

APPROVAL OF FINANCIAL REPORTS FOR DISTRICT ACCOUNTS:

Approve the financial reports listed below:

FINANCIAL REPORTS

TREASURER’S REPORTS:

ACCOUNTS PAYABLE:

FISCAL:

CCTCC DELEGATE

Recommendation to reappoint Ryan Kish as delegate to the Carbon County Tax Collection Committee (CCTCC).

FOOD SERVICE BID

Award the Food Service Bid to Metz Culinary Management beginning July 1, 2018 to June 30, 2019, with the possibility of 5 annual renewals, once approved by PDE at a guaranteed profit of \$10,000 for the 2018-2019 fiscal year.

EXONERATE TAX COLLECTORS

Exonerate the current tax collectors listed below from the collection of the 2017-2018 school year delinquent per capita taxes:

Bowmanstown: Maria Smith	\$2,020.00
Lower Towamensing Township: Connie Brown	\$7,900.00

January 23, 2018

Palmerton: Lisa Nemeth

\$10,460.00

Towamensing: R. Bruce Reiner

\$6,050.00

\$26,430.00

PERSONNEL:

**TUITION RE-
IMBURSEMENT**

Approve the attached tuition reimbursement.

SUB REMOVABLE

Remove Melissa Fredrickson from our substitute list.

TENURE

Approve tenure for Matt Kosciolek.

RESIGNATION

Approve the resignation of Diana Silvestri, part-time cafeteria employee, effective January 2, 2018.

**COACH STATUS
CHANGE**

Change the status of Jonathan Smith from part-time Assistant Boys' Basketball Coach to Volunteer Boys' Basketball Coach.

CAFÉ WORKER

Approve Heather Vogel as a Part-time café worker at the rate of \$12.31/hour, effective January 24, 2018.

**SETTLEMENT
AGREEMENT**

Approve the settlement agreement with employee # 0683 (as submitted).

**EXTENDED
LEARNING
TEACHER**

Approve Krystle Meglio as a teacher for the Extended Learning after school program at Towamensing.

RESIGNATION

Accept the resignation of Greg Smale, part-time custodian, effective January 26, 2018.

**HEAD
CUSTODIAN**

Approve the transfer of Nicole Swartz from full-time custodian to Lead Custodian at the current salary with a stipend of \$1500 as per contract, effective January 24, 2018.

**EXTRA-
CURRICULAR
POSITIONS**

Approve the following extra-curricular positions for the 2017-2018 school year:

Dwight Henninger	Assistant Track Coach	Stipend pending contract approval
Kyle Poremba	MS Assistant Track Coach	Stipend pending contract approval
Randi Freed	Volunteer Track Coach	
Michael Martinez	Volunteer Track Coach	
Melissa Martinez	Volunteer Track Coach	
Kerri Jahelka	Volunteer Track Coach	

**APPROVE
TEACHER**

Approve Laura Cressley as a Music Teacher at B Step 1, \$43,982 (prorated), effective January 25, 2018.

SUB TEACHER

Approve Ashley Gutzeit as a Substitute Elementary Teacher, effective January 24, 2018.

BAND ADVISOR

Approve Laura Cressley as Jr. High Band Advisor effective January 25, 2018, stipend prorated.

OTHER:

DONATIONS

Accept the donation from the Gridiron Club to the School District in the amount of \$4,420.

Accept the donation from the Aetna Foundation on behalf of Susan Jimenez in the amount of \$376.80

AGREEMENT

Approve the agreement with School Scheduling Associates, LLC for three days of scheduling consultations. (as submitted)

**REVISED
SCHOOL
CALNEDAR**

Approve the revised 2017-2018 school calendar. (attachment)

End of Consent Agenda

**DENY TAX
APPEAL**

Director Haas moved, seconded by Director Gildner for the Board of Directors of the Palmerton Area School District to deny tax appeal Parcel ID 29C-33-4.

Aye Votes: All Directors Present

January 23, 2018

Nay Votes: None. Motion Carried

INFORMATION ITEMS: (attachments on file)

- Enrollment, December 31, 2017
- CLIU #21 Proposed General Operating Budget 2018-2019
- Board Summary
- State Ethics Forms
- 2017 Delinquent Real Estate Taxes

PUBLIC PARTICIPATION:

Mr. Bill Hartmaier

- Questioned tax penalty on property purchased. Connie Brown failed her duty to have the tax bill transferred to the new property owner.
- Wants to pay the tax bill without the penalty.

Barry Scherer

- Board needs a letter of appeal.

Tabitha Serfass

- Issues regarding her sixth grade student at Towamensing.
Mr. Engler offered to meet with her privately

Mr. Chuck Laviolette

- Thanked the board for their contribution to the Palmerton Public library.
- Attendance is slightly down. Total circulation is up. Website hits increased.
- Library is transferring over to the SPARK system this year. Should be online by August.

Amanda Zellers

- Requested that the public be told as soon as possible if there is another strike.

Barry Scherer

- Board has been meeting with the Union

Doris Zellers

- Criticism on the new webpage.
- Questions on the healthcare plan offered and the freeze.
- Feels the Board is giving the teachers more than that is fair.

Mr. Jeff Henry

- Inquired about the public use of the new track.
- Offered suggestion on Field Trips.
- Tentative snow makeup day questions.

Mr. Tom Heinick

- Thanked the superintendent and the Board for their support

ADJOURNMENT

Director Haas moved, seconded by Director Smale that the Board of Directors of the Palmerton Area School District adjourn the meeting at 7:36 PM.

Aye Votes: All Directors Present

Nay Votes: None. Motion Carried

Respectfully submitted,

Deborah A. Scheckler
Board Secretary

January 23, 2018