

**Student Information**  
**Dual Enrollment**  
**Non-online Courses**

The Pennsylvania Dual Enrollment Program allows school districts to partner with eligible post-secondary partners to offer high school juniors and seniors the chance to earn college credit while completing their high school requirements.

Dual enrollment, referred to as “concurrent enrollment” in the School Code, is a locally administered program. Palmerton Area School District (PASD) has entered into a Dual Enrollment partnership with Lehigh Carbon Community College (LCCC).

**Am I Eligible?**

You are if you meet **ALL** of the following criteria.

1. You are a high school senior or junior.
2. You are making satisfactory progress toward fulfilling Palmerton Area School District graduation requirements. The school district will determine satisfactory progress based on credits earned and teacher recommendation to the dual enrollment course.
3. You demonstrate readiness for college-level classes by meeting course eligibility and pre-requisites as determined by LCCC.
4. You demonstrate acceptable behavior as shown on your disciplinary record. If you have had prior suspensions or are on a level II of the disciplinary code you may not be eligible.
5. You may not be on or have been on in the past year a PASD attendance contract with school administration. You cannot have received a 6-day or beyond attendance letter.

**A. If I don't meet all of the criteria but still think I would do well in a Dual Enrollment program, is there anything I can do?**

If you do not meet the criteria listed under “Am I Eligible?”, you may appeal to the Dual enrollment Committee and appropriate building administrator.

**B. What else do I need to know?**

1. You must maintain all applicable eligibility requirements in order to remain in this program.
2. You must maintain a 2.0 GPA at LCCC. Failure to meet the 2.0 GPA at LCCC will render you ineligible from further participation in the program.

3. If you apply and are accepted for dual enrollment, but then do not want to participate, you must formally withdraw from the program by notifying both LCCC and PASD.
4. All courses will consist of college level instructional material, pacing, and vigor.

**D. What courses can I take?**

Please consult with your guidance counselor to determine what courses are available to you.

**E. Where and when will the classes be held?**

1. Classes may be held at a variety of locations.
2. Classes will be offered during the Fall and Spring semesters. Classes will be offered during the school day and may be offered after school.

**F. What kind of credit will I get?**

1. You will be required to complete an LCCC admission application. The application fee is waived.
2. You will not be allowed to enroll in more than 12 post-secondary credits through dual enrollment per academic year.
3. In order to successfully complete a course listed in this agreement, you must earn a minimum grade of 2.0.
4. You will receive progress reports in accordance with LCCC policies.
5. LCCC will award post-secondary credit to you when you successfully complete courses identified in this agreement. LCCC will transcript this credit in a manner similar to other students who take a course at LCCC. If you become a dual enrollment student and later become a regularly enrolled student at LCCC following graduation from secondary school, LCCC will recognize those credits and apply them to your degree requirements just as it would for any regularly enrolled post-secondary student who took the courses.
6. The LCCC courses cannot be substituted for any Palmerton High School graduation required courses.
7. Students will earn one (1) high school credit for every three (3) college credits earned.

**G. What are my responsibilities as a dual enrollment student?**

1. You are responsible to check with the guidance department to make sure the course you would like to take will fit into your high school schedule and still meet all of your school district requirements.

2. You are responsible to purchase any textbooks and/or materials required for the course.
3. As a participating dual enrollment student you must sign a FERPA waiver giving LCCC permission to issue academic reports to high school personnel.
4. College courses will count in scale toward GPA, **but will not be weighted.**

**H. Who will pay for Dual Enrollment classes?**

You will pay the tuition to LCCC directly

**I. Are there any college resources available to me as a dual enrollment student?**

1. Counseling: Dual enrolled students are eligible for counseling and advising services from LCCC.
2. Library/Computer Privileges: LCCC will grant School District students taking credit courses full library privileges and computer access.
3. Tutoring

**J. How do I get started?**

Visit your guidance counselor to get started.