

PALMERTON AREA SCHOOL DISTRICT  
PALMERTON, PA.  
January 20, 2015

**BOARD MINUTES**

AN EXECUTIVE SESSION WAS HELD AT 6:00 P.M. TODAY, January 20, 2015  
CONCERNING PERSONNEL/LEGAL MATTERS

The regular scheduled meeting of the Palmerton Area School District Board of Directors was held on Tuesday, January 20, 2015, at 6:44 p.m. in the Conference Room of the Administration Office. President Recker presided.

FLAG SALUTE

**ROLL CALL**

Present: Directors Debski, Gildner, Haas, Harry, Myers, Recker, Scherer, Smale and Yeakel  
Absent: None

**OTHER  
ATTENDANCE**

Scot Engler - Superintendent, Deb Scheckler – Board Secretary, Matt Sawarynski – Business Manager, Attorney Angela Evans – Solicitor

**SUPERINTENDENT’S REPORT:**

- Artwork from the High School, did an outstanding job
- Thank you from Beverley Smale
- Joe represented the district in court and got the false alarm citations dropped
- Last week was Terry Kistler’s last day, wish him well.

**STUDENT REPORT: Lyndsey Nemeth**

- Student counsel possible dance and spirit week
- Class of 2016 held a candy fundraiser
- Leo club collected food for the food kitchen
- Senior class outing
- PAAC- pet supplies drive the end of this month for shelter
- FBLA held regional conference 31 students qualified for state conference in Hershey
- Polar plunge
- HS concert band had winter performances at elementary schools
- Mock Trial team
- SS practices are taking place
- Keystone tests first round completed
- Final exams are completed for the first semester

**BUSINESS MANAGER’S REPORT:**

- Matt visited all the cafeterias and did an on-site review
- Special thanks to Adrienne Meckes for all her help
- In 2015-2016 Budget, the district will not increase taxes more than the index

**PUBLIC PARTICIPATION:**

Mr. George Ashman

- Suggested scheduling the meeting later since the executive session goes over allotted time.

Mr. Bill Strauch

- Questions about evaluations on coaching positions.

**APPROVED  
CONSENT  
AGENDA**

Director Scherer moved, seconded by Director Myers that the Board of Directors of the Palmerton Area School District approve the following consent agenda.

Aye Votes: All Directors Present  
Nay Votes: None. Motion Carried

**Consent Agenda**

- MINUTES** Approve the minutes from the December 3, 2014 and December 9, 2014 meetings. (attachments on file)
- Approve the financial reports listed below: (attachments on file)
- FINANCIAL REPORTS**
- TREASURER’S REPORTS
  - ACCOUNTS PAYABLE
  - BUDGET TRANSFERS
  - GRANTS
- BHA CONTRACT** Approve the contract between Behavioral Health Associates and the Palmerton Area School District effective for the 2014-2015 school year and subsequent school years.
- TAX PAYER REFUND** Taxpayer requesting a refund of penalty/late charges on the following 2014 school tax bills: Bill #1454 (Parcel #18-32-A19.01) and Per Capita bill #2000 for a total of \$256.25. Taxpayer submitted payment during discount period but this was not applied to account until after discount period.
- LICENSE AGREEMENT** Recommendation to approve for the Towamensing Elementary School Chorus musical stage presentation The Wizard of Oz-Young Performers’ Edition - the License Agreement from “Tams-Witmark Music Library, Inc., Made on Behalf of the Copyright Proprietors.
- ADOPT PROPOSED CCTI BUDGET** It is recommended that the Board of Directors of the Palmerton Area School District adopt the 2015-2016 Proposed Secondary Budget for the Carbon Career & Technical Institute, calling for Receipts and Expenditures in the amount of \$7,812,486 to be forwarded as presented to the Boards of Directors in each of the participating school districts for final adoption by Resolution. Total cost share for Palmerton Area School District in the amount of \$2,096,034.
- ADOPT LCCC BUDGET** It is recommended that the Board of Directors adopt the 2015-2016 Operating Budget in the amount of \$159,145 and the Capital budget in the amount of \$57,651 for the Lehigh Carbon Community College.
- SINGLE AUDIT REPORT** It is recommended that the Board of Directors accept the Single Audit Report dated June, 30, 2014 as presented by Gorman & Associates, P.C.
- BEHAVIOR SERVICES CONTRACT** It is recommended that the Board of Directors approve the contract with Clarity Service Group for Behavior Consultation Services at a rate of \$90/hour for Master’s Level BCBA Services.
- RESIGNATIONS** Accept the resignation of Ryan McGrath from his positions as assistant Track and Field Coach and Assistant Football Coach, effectively January 7, 2015.
- Accept the resignation of Felicia Strauch from her position as Instructional Assistant effective January 12, 2015.
- Remove Terri-Jean Walck from the substitute instructional aide list, effective January 10, 2015 as per her request.
- MENTORS** Approve Paul McArdle as mentor for Matt Kosciolk.
- Approve Kim Seiler as mentor for Brian Stevko.
- CAC ADVISOR** Approve Kim Seiler as 2014-2015 CAC advisor.
- Approve the following for the 2014-2015 school year:
- EXTRA CURRICULAR POSITIONS**
- Austin Cseh as a volunteer track coach.
  - Trevor Bartholomew as a volunteer wrestling coach.
  - Bronwyn Green as an assistant Track Coach for the 2015 Season at the stipend of \$2,577. This is the position that was vacated by Ryan McGrath.

Approve the following coaches for the 2015-2016 Fall Sports Season:

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**Cross Country**

- Jeff Minnich ¾ Salary \$2,973.75
- Kurt Eckhart ¼ Salary \$ 991.25

**Field Hockey**

- Tammy Muniz Head Coach \$3,965.00
- Tricia McElmoyle Assistant Coach \$2,603.00
- Tara Frantz Jr High School Coach \$2,603.00

**Football**

- Chris Walkowiak Head Coach \$6,029.00
- Mike Falcone Assistant Coach \$3,947.00
- Justin Petersen Assistant Coach \$3,947.00
- Drew Cortright JH Coach - 1/2 Salary \$1,973.50
- Avery Weber JH Coach - 1/2 Salary \$1,973.50

**Boys Soccer**

- Ryan Sharkazy Head Coach \$3,965.00
- James Bunting Volunteer Coach Volunteer

**Girls Soccer**

- Nate Petrosky Head Coach \$3,965.00
- Brooke Horn Assistant Coach \$2,603.00

Approve the attached tuition reimbursements.

**TUITION RE -  
IMBURSEMENT**

**End of Consent Agenda**

Director Gildner moved, seconded by Director Smale that the Board of Directors of the Palmerton Area School District approve Brian Stevko as Social Studies Teacher at the Jr. High School, at the rate of \$38,319 prorated Bachelors, Step 1, retroactive to December 16, 2014.

**TEACHER  
APPROVED**

Aye Votes: All Directors Present.  
Nay Votes: None. Motion Carried

Director Myers moved, seconded by Director Smale that the Board of Directors of the Palmerton Area School District approve the change in status for Nicole Swartz from part-time custodian at Towamensing to part-time flexible custodian, effective January 21, 2015.

**FLEXABLE  
CUSTODIAN  
APPROVED**

Aye Votes: All Directors Present.  
Nay Votes: None. Motion Carried

Director Scherer moved, seconded by Director Myers that the Board of Directors of the Palmerton Area School District approve Kristina Himmelwright as a long-term substitute at the rate of \$38,319, prorated, Bachelors, Step 1, through the end of the 2014-2015 school year, effective January 21, 2015.

**LONG-TERM SUB  
APPROVED**

Aye Votes: All Directors Present  
Nay Votes: None. Motion Carried

Director Myers moved, seconded by Director Gildner that the Board of Directors of the Palmerton Area School District approve Frank Rocco as PT Custodian at the Towamensing Elementary School, rate of pay according to contract, effective January 21, 2015.

**PT CUSTODIAN  
APPROVED**

Aye Votes: All Directors Present  
Nay Votes: None. Motion Carried

Director Scherer moved, seconded by Director Smale that the Board of Directors of the Palmerton Area School District approve Brian Recker as Volunteer Football Coach for the 2015-2016 Fall Sports Season.

**EXTRA -**

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**CURRICULAR  
POSITIONS  
APPROVED**

Aye Votes: Directors Debski, Gildner, Haas, Harry, Myers, Scherer, Smale and Yeakel.  
Nay Votes: None.  
Abstentions: Director Recker. Motion Carried

Director Smale moved, seconded by Director Yeakel that the Board of Directors of the Palmerton Area School District approve Fred Leshar as Assistant Football Coach, at the salary of \$3,947.00 for the 2015-2016 Fall Sports Season.

Aye Votes: Directors Debski, Gildner, Haas, Harry, Myers, Recker, Smale and Yeakel.  
Nay Votes: None.  
Abstentions: Director Scherer, Motion Carried

Director Scherer moved, seconded by Director Debski that the Board of Directors of the Palmerton Area School District accept the retirement of Susan Beers, paraprofessional at the Junior High, effective February 27, 2015.

**RETIREMENT  
APPROVED**

Aye Votes: All Directors Present  
Nay Votes: None. Motion Carried

Director Myers moved, seconded by Director Yeakel that the Board of Directors of the Palmerton Area School District adopt the 2015-2016 Act 1 Resolution stating that the Palmerton Area School District will not increase taxes by more than its index of 2.6%.

**ADOPT 2015-2016  
ACT 1  
RESOLUTION  
APPROVED**

Aye Votes: All Directors Present  
Nay Votes: None. Motion Carried

**INFORMATION ITEMS:** (attachments on file)

- State Ethics Forms
- Enrollment, December 31, 2014
- Avenger, Volume 8, Issue 2
- CLIU21 November 17, 2014 Meeting Minutes
- CCTI Proposed 2015-2016 Budget
- LCCC December 4, 2014 Board Minutes
- LCCC President's Desk, January 2015
- Board Summary

**PUBLIC PARTICIPATION:**

Mr. George Ashman

- JV Players names are still not on the roster board, or maybe a program to handout
- At the basketball games, the cheerleaders didn't cheer out on the floor

**FOR THE GOOD OF THE ORDER:**

- Maintenance staff did a wonderful job on the snow

Director Scherer moved, seconded by Director Gildner that the Board of Directors of the Palmerton Area School District adjourn the meeting at 7:11 PM.

**ADJOURNMENT**

Aye Votes: All Directors Present  
Nay Votes: None. Motion Carried

Respectfully submitted,

Deborah A. Scheckler  
Board Secretary