

PALMERTON AREA SCHOOL DISTRICT  
PALMERTON, PA  
January 19, 2016

**BOARD MINUTES**

AN EXECUTIVE SESSION WAS HELD AT 6:00 P.M. January 5, 2016 and at 6:00 P.M. TODAY, January 19, 2016 CONCERNING PERSONNEL/LEGAL MATTERS

The regular schedule meeting of the Palmerton Area School District Board of Directors was held on Tuesday, January 19, 2016 at 6:30 p.m. in the Conference Room of the Administration Office. President Recker presided.

FLAG SALUTE

**ROLL CALL**

Present: Directors Gildner, Harry, Myers, Recker, Scherer, Smale and Haas  
Absent: Directors Debski and Yeakel

**OTHER  
ATTENDANCE**

Scot Engler – Superintendent, Kimberly Ottinger – Acting Board Secretary, Ryan Kish, Business Manager, Attorney John Audi – Solicitor

**SUPERINTENDENT’S REPORT:**

- Day 202 without a State Budget
- Partial funding has been received
- Statute in Board room is going to Sergeant Major Dan Dailey. It will be on display until his retirement
- Before the end of school year SHINE program should be in effect for Parkside Education students in grades Kindergarten and First. Planning on a similar program for S.S. Palmer Elementary for next school year
- Thanked Manny Mendes and Trahn Thompson that with their combined skills they have saved the District \$40,000 by not having to call in a single contractor since July

**STUDENT REPORT:**

- Winter pep rally was held on December 4, 2015
- Art Club was busy decorating hallways for winter sports, collecting jeans for teens and making a recycled water bottle chandelier
- Leo Club will participate in Pennies for Patients benefitting the Leukemia Society
- Shamrocks will be on sale for \$1 benefitting Muscular Dystrophy
- NHS has dates set to help with community events
- Senior Class will have a Gertrude Hawk Easter fundraiser and possibly a Dine and Donate event to help students offset cost of prom
- Marching Band performed at Winter Pep rally and Concert Band and Chorus performed before Winter break
- PAAC is holding an annual pet supply drive Most donation in block 2 will receive donut treat
- Scholastic Scrimmage practices are being held to prepare for competition
- Winterfest with milk and cookies was held and Director Haas was thanked for her attendance
- Keystone exams were recently taken by sophomore and juniors

**BUSINESS MANAGER’S REPORT:**

- Emergency funding was received resulting in six months worth of funding
- Going to have review of all cafeterias on Friday with Adrienne Meckes

Director Smale moved, seconded by Director Haas that the Board of Directors of the Palmerton Area School District to approve the following consent agenda.

**CONSENT  
AGENDA  
APPROVED**

Aye Votes: All Directors Present  
Nay Votes: None. Motion Carried

**CONSENT AGENDA**

- MINUTES** Approve the minutes from the December 8, 2015 meeting.  
(attachment on file)
- FINANCIAL REPORTS** Approve the financial reports listed below:
- TREASURER’S REPORTS (attachment on file)
  - ACCOUNTS PAYABLE (attachment on file)
  - BUDGET TRANSFERS (attachment on file)
  - GRANTS (attachment on file)
- AUDIT** Accept the Single Audit Report dated June 30, 2015 as submitted by Gorman & Associates, P.C.
- RESIGNATIONS** Approve retirement of the following at the conclusion of the 2015-2016 school year.
- Denise G. Strohl, Elementary Teacher
  - Annette J. Fantasia, Elementary Teacher
  - Sally Krawchuk, Building Secretary
- TENURE** Approve tenure for Randi Jo Freed.
- SALARY ADJUSTMENT** Approve salary adjustments for horizontal movement on the respective salary levels per the teachers’ contract effective the second semester of the 2015-2016 school year.
- Katherine Gilmartin, BS+24 to MS
- MENTORS AND CO-CHAIR** Approve the following for the 2015-2016 school year.
- Robert Yeager – Mentor to Chris Kimmel
  - Monique Hofford – Mentor to Elizabeth Hilaire
  - Miranda Allen – Dept Co-Chair, Secondary Specialist
- REMOVE SUBSTITUTE** Remove Ted Balliet from the substitute teacher list as per his request, effective January 5, 2015.
- OPEN RECORDS OFFICER** Appointment Ryan Kish as Open Records Officer.
- EXTRA CURRICULAR POSITIONS** Approve the following extracurricular positions.
- |                 |                              |            |
|-----------------|------------------------------|------------|
| Melissa Hoffman | ½ JV Softball Coach          | \$1,301.50 |
| Tom Shupp       | ½ JV Softball Coach          | \$1,301.50 |
| Carolee Boyer   | Volunteer Softball Coach     | Volunteer  |
| Kate Hanchick   | Volunteer Softball Coach     | Volunteer  |
| Chris Walkowiak | Head Football Coach          | \$6,029    |
| Austin Cseh     | Asst. Football Coach         | \$3,947    |
| Mike Falcone    | Asst. Football Coach         | \$3,947    |
| Joe Spitale     | Asst. Football Coach         | \$3,947    |
| Ryan Connell    | ½ Asst. Football Coach       | \$1,973.50 |
| Avery Weber     | Volunteer Football Coach     | Volunteer  |
| Ryan Sharkazy   | Head Coach Boys’ Soccer      | \$3,965    |
| Trevor Sherman  | Volunteer Boys’ Soccer Coach | Volunteer  |
| James Bunting   | Volunteer Boys’ Soccer Coach | Volunteer  |
| Alex Knoll      | ½ Golf Coach                 | \$1,192.50 |
| Mike Brennan    | ½ Golf Coach                 | \$1,192.50 |
| Jeff Minnich    | Head Coach Cross Country     | \$3,965    |

Approve the following extracurricular changes.

- Justin Petersen from full salary Baseball Assistant to ½ salary assistant, \$1,301.50
- Ryan Martinez from volunteer Baseball Coach to ½ salary assistant coach, \$1,301.50

**TAX  
COLLECTION  
COMMITTEE  
DELIGATE**

Appoint Ryan Kish as the delegate to the Carbon County Tax Collection Committee.

**TUITION RE-  
IMBURSEMENTS**

Approve the attached tuition reimbursement.

**FIRST READING  
OF POLICY #008**

Accept the first reading of the revision of policy number 008, Organizational Chart, as submitted.

**End of Consent Agenda**

**CARBON  
LEHIGH  
INTERMEDIATE  
BUDGET  
APPROVED**

Director Myers moved, seconded by Director Smale that the Board of Directors of the Palmerton Area School District approve the 2016-2017 General Operating Budget of the Carbon Lehigh Intermediate Unit for the fiscal year July 1, 2016 to June 30, 2017.

Aye Votes: All Directors Present  
Nay Votes: None. Motion Carried

**LEHIGH  
CARBON  
COMMUNITY  
COLLEGE  
BUDGET  
APPROVED**

Director Haas moved, seconded by Director Harry that the Board of Directors of the Palmerton Area School District approve the 2016-2017 Operating Budget in the amount of \$144,150 and the Capital Budget in the amount of \$56,581 for the Lehigh Carbon Community College.

Aye Votes: All Directors Present  
Nay Votes: None. Motion Carried

**AMEND  
AGENDA  
APPROVED**

Director Myers moved, seconded by Director Smale that the Board of Directors of the Palmerton Area School District amend the agenda to include Personnel letter C.

Aye Votes: All Directors Present  
Nay Votes: None. Motion Carried

**EXTRA  
CURRICULAR  
POSITIONS  
APPROVED**

Director Haas moved, seconded by Director Smale that the Board of Directors of the Palmerton Area School District approve the following extracurricular positions:

- Fred Lesher           Asst. Football Coach           \$3,947

Aye Votes: Directors Haas, Smale, Myers, Gildner, Harry, Recker  
Abstentions: Director Scherer  
Nay Votes: None. Motion Carried

Director Myers moved, seconded by Director Scherer that the Board of Directors of the Palmerton Area School District approve the following extracurricular positions:

- Bryan Recker           Volunteer Football Coach

Aye Votes: Directors Scherer, Haas, Smale, Myers, Gildner, Harry  
Abstentions: Director Recker  
Nay Votes: None. Motion Carried

**LOCAL AGENCY  
LAW HEARING  
APPROVED**

Director Haas moved, seconded by Director Gildner that the Board of Directors of the Palmerton Area School District pursuant to Local Agency Law Hearing that was conducted on January 6, 2016 by the Palmerton Area School District Board of Directors, Mary A. Brumbach, Principal of S.S. Palmer Elementary and Parkside Education Center, is hereby suspended without pay for the period from October 20, 2015 through and including January 19, 2016 and suspended with pay for the period January 20, 2016 through and including January 22, 2016, due to negligence and willful violation of or failure to comply with the school laws. Mary A. Brumbach shall return to duty on January 25, 2016 as Principal of S. S. Palmer Elementary and Parkside Education Center. An Adjudication in this matter will be prepared and issued to Mary A. Brumbach after it is approved by the Palmerton Area Board of School Directors at its next special meeting to be held on February 2, 2016.

Aye Votes: All Directors Present  
Nay Votes: None. Motion Carried

**EXPULSION  
APPROVED**

Director Scherer moved, seconded by Director Harry that he Board of Directors of the Palmerton Area School District approve the expulsion for student number 18083 in accordance with the adjudication dated January 5, 2016.

Aye Votes: All Directors Present  
Nay Votes: None. Motion Carried

**INFORMATION ITEMS: (attachments on file)**

- Enrollment, December 30, 2015
- Avenger, Vol. 19 Issue 2
- LCCC Board Minutes, December 3, 2015
- LCCC President's Desk, January 2016
- Board Summary

**PUBLIC PARTICIPATION**

Charles Laviolette

- Gave out list of Homework helpers for the after school program at Palmerton Library He gave thanks and praise to all the volunteers
- Annual Art Show will be held on Sunday, January 24, 2016

George Ashman

- Ask if the District has lost any days yet due to weather

**FOR THE GOOD OF THE ORDER**

- Director Recker announced the Negotiation team for the Board to be Directors Myers, Gildner and Debski
- Mrs. Audrey Larvey thanked the Board for approving the LCCC Budget and appreciates the Boards support

**ADJOURNMENT**

Director Scherer moved, seconded by Director Haas, that the Board of Directors of the Palmerton Area School District adjourn the meeting at 6:51 p.m.

Aye Votes: All Directors Present  
Nay Votes: None. Motion Carried

Respectfully submitted,

Kimberly Ottinger  
Acting Board Secretary