

PALMERTON AREA SCHOOL DISTRICT
PALMERTON, PA.
December 12, 2017

BOARD MINUTES

AN EXECUTIVE SESSION WAS HELD AT 6:00 P.M., ON DECEMBER 12, 2017
CONCERNING PERSONNEL/LEGAL MATTERS

The regular scheduled meeting of the Palmerton Area School District Board of Directors was held on Tuesday, December 12, 2017, at 6:30 p.m. in the Conference Room of the Administration Office. President Scherer presided.

FLAG SALUTE

ROLL CALL

Present: Directors Baumgardt, Fallow, Paules, Haas, Smale, and Scherer
Absent: Directors Gildner, Recker, and Harry

**OTHER
ATTENDANCE**

Scot Engler - Superintendent, Deb Scheckler – Board Secretary, Attorney John Audi – Solicitor, Ryan Kish – Business Manager

SUPERINTENDENT’S REPORT:

- Received a thank you from the Palmerton Library for our donation of \$7, 292.
- Construction Project is on schedule. Floor poured. Nice feedback from other districts.
- Angie Heiland working on School Dude program to schedule Facilities Requests for 2018—2019 school year.
- Happy Holidays

BUSINESS MANAGER’S REPORT:

- PSERS rates continue to rise.
- PSERS Board recently certified a contribution rate of 33.43%.
- Last year’s rate was 32.57%.
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**APPROVED
CONSENT
AGENDA**

Director Smale moved, seconded by Director Haas that the Board of Directors of the Palmerton Area School District approve the following consent agenda.

Aye Votes: All Directors Present
Nay Votes: None. Motion Carried

Consent Agenda

MINUTES

MEETING MINUTES:

Approve the minutes from the November 21, 2017 meeting.

**FINANCIAL
REPORTS**

APPROVAL OF FINANCIAL REPORTS FOR DISTRICT ACCOUNTS:

Approve the financial reports listed below:

TREASURER’S REPORTS:

ACCOUNTS PAYABLE:

BUDGET TRANSFERS

FISCAL:

**RELEASE
PAYMENTS**

Authorize the Superintendent & Business Manager to make and release payments for the remaining December Accounts Payable.

PERSONNEL:

**TUITION RE-
IMBURSEMENT**

Approve the attached tuition reimbursement.

**CO-CURRICULAR
POSITIONS**

Approve the following Co-curricular positions for the 2017-2018 school year:

Rodney Strohl	½ Assistant Softball Coach	Stipend pending contract approval
Nikki Boccia	½ Assistant Softball Coach	Stipend pending contract approval
Phil Acker	½ Assistant Softball Coach	Stipend pending contract approval
Charlie Kistler	½ Assistant Softball Coach	Stipend pending contract approval
Bryan Recker	Volunteer Softball Coach	
Lee Kuntz	Volunteer Baseball Coach	
William Zeky	Sixth Sense Advisor	Stipend pending contract approval
April Lyon-Whitaker	PAMPA Volunteer	
Jim Hay	Volunteer Girls’ Basketball Coach	
Steven Serfass	Volunteer Baseball Coach	

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Approve the following Co-curricular positions for the 2018-2019 school year:

Chris Walkowiak	Head Football Coach	Stipend pending contract approval
Fred Leshar	Asst. Football Coach	Stipend pending contract approval
Austin Cseh	Asst. Football Coach	Stipend pending contract approval
Mike Falcone	Asst. Football Coach	Stipend pending contract approval
Mike Pascoe	Asst. Football Coach	Stipend pending contract approval
Zach Freed	½ Asst. Football Coach	Stipend pending contract approval
Jiovanni Rodrigues	Asst. Football Coach	Stipend pending contract approval
Taryn Burke	Head Field Hockey Coach	Stipend pending contract approval
Tara Frantz	Asst. Field Hockey Coach	Stipend pending contract approval
Pat Frank	Jr High Field Hockey Coach	Stipend pending contract approval
Lauren Michalik	Volunteer Field Hockey Coach	
Heather Long	Volunteer Field Hockey Coach	
Alex Knoll	½ Golf Coach	Stipend pending contract approval
Mike Brennan	½ Golf Coach	Stipend pending contract approval
Josh Nenscel	Cross Country Coach	Stipend pending contract approval
Kerry Jahelka	MS Cross Country Coach	Stipend pending contract approval
Dr. Mike Martinez	Volunteer Cross Country Coach	
Melissa Martinez	Volunteer Cross Country Coach	
Zach Svetik	Volunteer Cross Country Coach	
Craig Wrigglesworth	Head Girls Soccer Coach	Stipend pending contract approval
Marsha Thomas	Head Volleyball Coach	Stipend pending contract approval
John Cronk	Volunteer Volleyball Coach	
Kerry Jahelka	Volunteer Strength/Conditioning Coach	

CONFERENCE

Approve Ryan Kish to attend the Annual PASBO Conference in Hershey on March 6-9, 2018, cost not to exceed \$950.00.

RESIGNATION

Accept the resignation from Ray Saxe, Lead Custodian, effective December 4, 2017.

**SUBSTITUTE
CAFE**

Approve Becky Adams as a Café Substitute, effective December 13, 2017.

MENTOR

Approve Vicki McHugh as a Mentor for Raquel Esposito.

**SUBSTITUTE
TEACHER**

Approve Jessica Steirer as a substitute teacher, effective December 13, 2017.

OTHER:

**SWEET STEVEN
KATZ &
WILLIAMS
CONTRACT**

Approve the proposal for solicitor services from Sweet, Stevens, Katz & Williams, LLP, in accordance with their fee agreement (\$160/hour lawyer fee, \$125/hour legal assistant fee, & \$195/hour non-routine matters). Effective July 1, 2018. The general fund is the main source of payment

**AROUND THE
CLOCK NURSING**

Approve the one year agreement with Around the Clock Nursing, Inc. for nursing services as needed by the District, effective November 21, 2017.

DONATION

Accept the donations of funds from the S.S. Palmer Elementary PTO towards the partial purchase of yearbooks by the S.S, Palmer Yearbook Activity Fund in the amount of \$1,065.00.

**LICENSE
AGREEMENT**

Approve the License Agreement between PASD Drama Club and MT Pit for the recording in Live Stage Performance of The Sound of Music at a fee of \$650.00.

**LCCC
RESOLUTION**

BE IT RESOLVED that the Directors of the Palmerton Area School District, in accordance with Sec. 2.2 of the Rules, Regulations and Procedures for Lehigh Carbon Community College, hereby approves a transaction by the Lehigh Carbon Community College to enter into agreements and closing thereunder providing for the College acquisition by Deed of a condominium unit, of approximately 69,232 square feet in a building located at the northeast corner of N. 6th Street and Linden Street in downtown Allentown, in exchange for conveyance by Deed by the College of the Donley Center of approximately 49,870 square feet located at 714 Hamilton Street in downtown Allentown, at no transaction costs to the College other than applicable closing costs, within which condominium unit the College shall operate as an alternative facility replacing the Donley Center, so long as the College, in proceeding in accordance herewith, complies strictly with the following conditions:

1. There shall be no additional capital contribution allocation requested by the

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College from its Sponsors for the condominium unit to be acquired over and above that which is presently allocated to the Donley Center, which is to be conveyed.

2. The alternative site replacing the Donley Center facility shall be within the center city area of the City of Allentown.

End of Consent Agenda

ACT 1 RESOLUTION

Director Haas moved, seconded by Director Baumgardt for the Board of Directors of the Palmerton Area School District to adopt the 2018-2019 Act 1 Resolution stating the Palmerton Area School District will not increase taxes by more than its index of 3.2%.

Aye Votes: All Directors Present
Nay Votes: None. Motion Carried

CHANGE ORDER

Director Haas moved, seconded by Director Smale for the Board of Directors of Palmerton Area School District to approve Change Order Number 004 from George J. Hayden Electric, project number 1043615.004. The contract sum will be increased by this change order in the amount of \$67,822, and the new contract sum including this change will be \$1,148,004.

Aye Votes: All Directors Present
Nay Votes: None. Motion Carried

INFORMATION ITEMS: (attachments on file)

- Enrollment, November 30, 2017
- LCCC Board Meeting Minutes , November 2, 2017
- LCCC President's Desk Newsletter, December 2017
- PSBA Insurance
- Avenger, December 1, 2017 issue
- Board Summary

PUBLIC PARTICIPATION:

Mr. Jeff Henry
Question about Mr. Yurachak.

FOR THE GOOD OF THE ORDER:

A discussion took place about the content of the website.

Audrey Larvey thanked the Board about the LCCC property change and reported that the FBLA students did very well at regionals.

ADJOURNMENT

Director Haas moved, seconded by Director Baumgardt that the Board of Directors of the Palmerton Area School District adjourn the meeting at 6:50 PM.

Aye Votes: All Directors Present
Nay Votes: None. Motion Carried

Respectfully submitted,

Deborah A. Scheckler
Board Secretary

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