

## How to Access PowerSchool

The key to tracking your child's success in school is PowerSchool. PowerSchool access has been provided to help parents and students stop worrying about grades, and access them at the click of a mouse. Just follow the directions below; it is very simple to use.

1. Go to **www.palmerton.org**
2. Click **Student Grades** under links
3. Type in your **Username** and **Password**
4. Now you can check the students grades, attendance, etc.

## What You Can See

In PowerSchool you can see many things along with student grades. If you click on a teacher's name under the Course heading, it allows you to email that certain teacher. You can click on the grades and check how the student earned the grade he or she currently has. It shows every assignment that was graded and completed. It also allows you to check the absences of the student by clicking on the number under the Absences or Tardies column.

## How to Navigate PowerSchool



Grades and Attendance

Clicking on any of the blue colored grades on the **Report Card** will allow you to see all individual grades recorded so far. While in the individual grades page, you can click certain blue grades, which will show a teacher comment for the individual assignment. Clicking on a teacher's name will enable you to email them directly.



Grades History

Clicking the Grades History icon at the top will allow you to see previous marking period grades.



Attendance History

Clicking the Attendance History icon at the top will allow you to see any missed days or tardies for the past two months.



Email Notification

Clicking the E-mail Notification icon at the top will allow you to choose what you want periodically emailed to you.



Teacher Comments

Clicking the Teacher Comments icon at the top will allow you to see comments that teachers have left for your child.

## PowerSchool Sign Up Form

The user name should be the last name of the parent/guardian immediately followed by the initial of that person's first name. The password may be anything you choose. If you have more than one child, add the number 1 to the second username. Example: SmithM and SmithM1.

### 1st Child

Student Name

Username

Password

### 2nd Child

Student Name

Username

Password

**Please provide your email address in case it is necessary to adapt your username and/or password.**

Parent/Guardian Email Address

